



NOTICE OF MEETING OF THE BURNET POLICE DEPARTMENT CITIZENS ADVISORY BOARD

Notice is hereby given that a **Meeting of the Burnet Police Department Citizens Advisory Board** will be held on the **30th day of June 2022** at **6:00 p.m.** in the Burnet Police Department Training Room, 2000 South Water Street (Hwy 281 South), Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

1. CALL TO ORDER:

2. CONSENT:

2.1) Approval of the April 28, 2022, Burnet Police Department Citizens Advisory Board regular meeting minutes.

2.2) Board Member Non Compliance

3. DISCUSS AND REVIEW:

3.1) K-9 Operations: Sgt. Jeremy Stewart

3.2) Topic Suggestions

4. ADJOURN: The next meeting of the Burnet Police Department Citizens Advisory Board will be held on July 28, 2022.

Dated this 23rd day of June, 2022

Kelly Dix, City Secretary

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and

readily accessible to the general public at all times, and said NOTICE was posted on June 23, 2022, at or before 3 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The Police Department Training Room is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The Burnet Police Department Citizens Advisory Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



BURNET POLICE DEPARTMENT CITIZENS ADVISORY BOARD

Board Meeting Minutes

A meeting of the Burnet Police Department Citizens Advisory Board was held on the **28th day of April 2022** at **6:00 p.m.** in the Burnet Police Department Training Room, 2000 South Water Street (Hwy 281 South), Burnet, at which time the following subjects were discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

CALL TO ORDER: The meeting was called to order at 6:04 p.m. by Police Chief Brian Lee. Chief Lee welcomed all present.

Board Members Present: Mike O'Hagen, Martha Underwood, Dana Delgado, Glenn Labhart, Cindia Talamantez, Bill Drake

Board Members Absent: Jeff Kneller, Greg Jenkins, Earl Dunagan

Police Chief: Brian Lee

City Secretary: Kelly Dix

Guests: Investigator Christine Cummings

CONSENT:

Approval of the March 31, 2022, Burnet Police Department Citizens advisory Board regular meeting minutes: Board Member Glenn Labhart moved to approve the consent agenda as presented. Board Member Mike O'Hagen seconded; the motion carried unanimously.

DISCUSS AND REVIEW:

Investigations Division – Investigator Christine Cummings

Solvability Factors: Investigator Cummings updated all present on the proposed Solvability Factor document that the department is working on that will provide a score sheet for the officers to use in evaluating whether this is a case that should be forwarded to the Investigation department or if it is a case that the officer will be able to see to fruition by assigning point values

Case load: Investigator Cummings shared the current case load and the reasoning behind creating a policy and procedure the lessons the load on the two department Investigators, while providing in house training for officers on processing of the cases.

Trends within the community: Current trends the investigation team is seeing in the community is forgery and theft, sexual assault, and drugs (primarily Meth).

ADJOURN: The next meeting of the Burnet Police Department Citizens Advisory Board will be held on May 26, 2022: There being no further business the meeting was adjourned at 7:34 p.m. The next meeting will be Thursday, May 26, 2022 at 6:00 p.m. in the training room at the Burnet Police Department located at 2000 S. Water Street.

Kelly Dix, City Secretary



**Burnet Police Department Citizens
Advisory Board**

ITEM 2.2

Brian Lee
Police Chief
(512) 756-6404
Blee@cityofburnet.com

Consent

- Meeting Date:** June 30, 2022
- Agenda Item:** Discuss and consider action: Board Member Non-Compliance
B. Lee
- Background:** Section V of the City of Burnet Policy and Procedures for Boards and Commissions states:
- Three (3) consecutive absences from regular meetings, or absence from more than twenty-five (25%) of the meetings in any six month period, will result in automatic forfeiture of the position held.*
- Information:** Greg Jenkins and Earl Dunagan were appointed to the Burnet Police Department Citizens Advisory Board by the City Council of the City of Burnet on January 11, 2022.
- Mr. Jenkins and Mr. Dunagan have missed five consecutive meetings of the BPD Citizens Advisory Board.
- Recommendation:** Staff recommends removal of Greg Jenkins and Earl Dunagan from the City of Burnet Police Department Citizens Advisory Board as presented.