



NOTICE OF MEETING OF THE BURNET AIRPORT ADVISORY BOARD

Notice is hereby given that a **Regular Meeting** will be held by the Airport Advisory Board on the **10th day of February 2022** at **2:00 p.m.** in the Council Chambers, Burnet Municipal Airport, 2402 S. Water Street, Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

1. CALL TO ORDER:

2. CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the AIRPORT ADVISORY BOARD and will be enacted with one motion. There will be no separate discussion of these items unless an AIRPORT ADVISORY BOARD member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the AIRPORT ADVISORY BOARD when the Consent Agenda is opened for AIRPORT ADVISORY BOARD Action.)

2.1 Approval of the December 9, 2021 Airport Board Meeting minutes

3. ACTION ITEM:

3.1 Discuss and consider action: Discuss and consider action: Appointment of an Airport Board Member to the Planning Advisory Committee (PAC) for the Burnet Municipal Airport – Kate Craddock Field Airport Layout Plan w/narrative.

4. REPORTS:

4.1 FBO Report: Dale Faulkner

4.2 CAF Report: Ed Holley

4.3 Airport Operations: Adrienne Feild

4.4 Airport Hangar(s) update: Adrienne Feild

4.5 Airport Fuel Report: Adrienne Feild

4.6 Airport Financial Report: Adrienne Feild

5. REQUESTS FROM AIRPORT ADVISORY BOARD FOR FUTURE REPORTS:

6. ADJOURN:

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Airport Advisory Board, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said February 7th at or before 2 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this 7th day, of February 2022

Kelly Dix, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City Council Chamber is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.



Administration

ITEM

Adrienne Feild
Administrative Services/Airport
Manager
(512)-715-3214
afeild@cityofburnet.com

Agenda Item Brief

- Meeting Date:** February 10, 2022
- Agenda Item:** Discuss and consider action: Appointment of Airport Member to the Planning Advisory Committee (PAC) for the Burnet Municipal Airport – Kate Craddock Field Airport Layout Plan w/narrative.
- Background:** The last Airport Layout Plan was completed in 2011.
- Information:** The Airport Planning Study is being prepared to address key issues, objectives, and goals pertinent to the airport's development for the next 20-year planning period. The work effort will address the needs of the community, provide a program for realistic development, and analyze existing and future operations to determine ultimate development needs.
- As valuable stakeholders in the future of the Airport, members of the PAC will assist the consultant team, airport staff, and TxDOT in preparing a comprehensive planning document for the airport. This study will identify facility, infrastructure, and other needs to ensure the airport adequately serves its aviation users and the community. PAC members provide perspective, technical expertise, and guidance to the project team from a variety of different professions and roles in the community. As a member of the PAC, you will be presented key findings for review at distinct phases of the study including inventory, aviation demand forecasts, airport facility requirements, development alternatives, and financial/capital improvement plan.
- Fiscal Impact:** N/A
- Recommendation:** To be determined by Airport Advisory Board.