

STATE OF TEXAS {}  
COUNTY OF BURNET {}  
CITY OF BURNET {}

On this the 8<sup>th</sup> day of March, 2022, the City Council of the City of Burnet convened in Regular Session, at 6:00 p.m. the City of Burnet Council Chambers located at 2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, Tx. thereof with the following members present, to-wit:

Mayor Crista Goble Bromley  
Council Members Ricky Langley, Philip Thurman, Cindia Talamantez, Joyce Laudenschlager, Mary Jane Shanes  
Absent Danny Lester  
City Manager David Vaughn  
City Secretary Kelly Dix

Guests: Adrienne Feild, Habib Erkan, Kelli Sames, Mark Ingram, Alan Burdell, Tony Nash, Mark Miller, Patricia Langford, Andrew Scott, Leslie Kimbler, Phil Reynolds, Kelli Sames, Dylan Hutton, Wayne Casselberry, Brian Lee, Vince Rodgers, Sonny Croom, Darlene Hargett, Dave Hargett, Ed Holley, Ken Graham

Call to Order: Mayor Bromley called the meeting to order at 6:00 p.m.

INVOCATION: Led by Mayor Crista Goble Bromley

PLEDGES (US & TEXAS): Led by Council Member Ricky Langley

SPECIAL REPORTS/RECOGNITION:

March for Meals Proclamation: Dori Yeater, OWBC: Mayor Crista Goble Bromley presented to all present a proclamation proclaiming the month of March to be observed as Meals on Wheels Awareness Month and celebrating the fiftieth year of existence of the national Older Americans Act Nutrition Program. Marco Cruz, Executive Director of Opportunities for Williamson and Burnet Counties (OWBC) was presented the proclamation by the Mayor. Also present were Cary Berrie, OWBC Director of Meals on Wheels for Williamson and Burnet Counties, and Sunny Hall, OWBC Burnet County Site Director.

Development Services Monthly Report: Leslie Kimbler, Planner, presented the Development Services Quarterly update report to include a review of residential and commercial permits that have been issued for the month of February 2022.

Quarterly Water/Wastewater Report: A. Burdell: Alan Burdell, Water/Wastewater Operations Manager reviewed the 2022 First Quarter report for the Water and Wastewater Department to include, vehicle purchases, the Emergency Preparedness plan and submission to TCEQ, Water and Wastewater system improvements, extension of the Buchanan Drive wastewater

Commemorative Air Force Report: Kirk D. Noaker, Sr.: Vince Rogers, Director of the Burnet Commemorative Air Force (CAF) reviewed current operation of the CAF to include the upcoming March Air Show, membership increase, startup of a new Cadet program and, renovations and updates to the CAF Museum.

Burnet Chamber of Commerce Report: A. McKee: Chamber of Commerce Director Allison McKee provided Council with an update report on the Christmas on the Square event, the Chamber of Commerce Board Retreat, the Candidate Forum, the annual Chamber of Commerce Banquet, and the current planning of the 2022 Bluebonnet Festival.

Burnet Economic Development Corporation Report: A. Field: Adrienne Feild, Administrative Services, presented the Burnet Economic Development Corporation Report. To include sales tax collection revenues, The Badger Building completion and lease, the proposed parking lot with restrooms on the square, the upcoming ICSC Conference and the impact on Burnet. Updates were provided on the Crossings at 281 and Eastside Commercial Parks; as well as the upcoming Summer Series concert, the partnership with Workforce Network, Inc., the highway 183 Billboard and the COVID Emergency Loan Program.

January 2022 Financial Report: P. Langford: Director of Finance Patricia Langford reviewed the January 2022 Financial report to include revenue and expenses for all funds. Overall revenues are strong, and expenses are tracking with budget.

CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will

be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

Approval of the February 8<sup>th</sup>, 2022 City Council Workshop Meeting Minutes

Approval of the February 8<sup>th</sup>, 2022 Regular City Council Meeting Minutes: Council Member Joyce Laudenschlager moved to approve the consent agenda as presented. Council Member Mary Jane Shanes seconded. The motion carried unanimously.

PUBLIC HEARINGS/ACTION: None

ACTION ITEMS:

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE AMENDING CITY CODE OF ORDINANCES CHAPTER 118 (ENTITLED "ZONING") FOR THE PURPOSE OF AMENDING THE SINGLE-FAMILY RESIDENTIAL —DISTRICT "R-1" BY INCREASING THE MINIMUM LOT WIDTH REQUIREMENT TO 75-FEET AND INCREASING THE MINIMUM LOT SIZE TO 9000 SQUARE FEET: AND ESTABLISHING A NEW SINGLE-FAMILY RESIDENTIAL —DISTRICT "R-6" WITH MINIMUM LOT WIDTH REQUIREMENT OF 60-FEET AND MINIMUM LOT SIZE REQUIREMENT OF 7600 SQUARE FEET: H. Erkan: Council Member Danny Lester moved to approve and adopt Ordinance 2022-15 as presented. Council Member Mary Jane Shanes seconded. The motion carried unanimously.

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 (ENTITLED "ZONING") BY AMENDING SECTION 118-35 (ENTITLED "MULTI-FAMILY RESIDENTIAL—DISTRICT 'R-3'") BY INCREASING THE MAXIMUM STORIES TO THREE, CLARIFYING THE MAXIMUM UNITS PER ACRE ARE 20, AND AMENDING THE OPEN SPACES REQUIREMENTS: H. Erkan: Mayor Crista Goble Bromley moved to approve and adopt Ordinance 2022-07 as presented with the exclusion of proposed section 118-35 (a)(1). Council Member Danny Lester seconded. The motion carried unanimously.

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 118 (ENTITLED "ZONING"); FOR THE PURPOSE OF ADOPTING A NEW SECTION 118-63 (ENTITLED "MUNICIPAL GOLF COURSE VEGETATIVE BUFFER REQUIREMENTS") THAT SHALL ESTABLISH A 25 FOOT BUFFER ZONE ON CERTAIN PROPERTIES ABUTTING THE MUNICIPAL GOLF COURSE: H. Erkan: Council Member Danny Lester moved to approve and adopt Ordinance 2022-12 as presented. Council Member Joyce Laudenschlager seconded. The motion carried unanimously.

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY GRANTING A CONDITIONAL USE PERMIT TO ALLOW THE USE OF AN "AIRPLANE HANGAR" IN A LIGHT COMMERCIAL – DISTRICT "C-1" FOR PROPERTY DESCRIBED AS 2802 S WATER STREET (LEGALLY DESCRIBED AS HIGHERPOWER SUBDIVISION, UNIT 1) PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: L. Kimbler: Council Member Joyce Laudenschlager moved to approve and adopt Ordinance 2022-10 as presented. Council Member Cindia Talamantez seconded. The motion carried unanimously.

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY GRANTING A CONDITIONAL USE PERMIT TO ALLOW THE USE OF AN "AIRPLANE HANGAR" IN A LIGHT COMMERCIAL – DISTRICT "C-1" FOR PROPERTY DESCRIBED AS 3242 S WATER STREET (LEGALLY DESCRIBED AS FLIGHT LINE BOULEVARD SUBDIVISION, LOT 1D) PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: L. Kimbler: Council Member Mary Jane Shanes moved to approve and adopt Ordinance 2022-11 as presented. Council Member Cindia Talamantez seconded. The motion carried unanimously.

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY GRANTING A CONDITIONAL USE PERMIT TO ALLOW THE USE OF AN

“AIRPLANE HANGAR” IN A LIGHT COMMERCIAL – DISTRICT “C-1” FOR PROPERTY DESCRIBED AS 3214 S WATER STREET (LEGALLY DESCRIBED AS FLIGHT LINE BOULEVARD SUBDIVISION, LOT 1C) PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE: L. Kimbler: Council Member Cindia Talamantez moved to approve and adopt Ordinance 2022-13 as presented. Council Member Ricky Langley seconded. The motion carried unanimously.

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, CHANGING THE NAME OF A SEGMENT OF ROAD BETWEEN U.S. ROUTE 281 AND ITS INTERSECTION OF DELAWARE SPRINGS BOULEVARD FROM OAK VISTA DRIVE TO DELAWARE SPRINGS BOULEVARD; AND PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES AND PROVIDING AN EFFECTIVE DATE: H. Erkan: Council Member Danny Lester moved to approve and adopt Ordinance 2022-08 as presented. Council Member Mary Jane Shanes seconded. The motion carried unanimously.

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS AMENDING THE CODE OF ORDINANCES CHAPTER 1 (ENTITLED “GENERAL PROVISIONS”); SECTION 1-6 (ENTITLED “PENALTIES AND CREDIT CARD PROCESSING FEES”) BY RENAMING AND RECODIFYING THE SECTION (TO BE ENTITLED “PENALTIES, CREDIT CARD PROCESSING FEES AND BAD CHECK FEES”) AND ESTABLISHING A BAD CHECK FEE; PROVIDING FOR PENALTY, CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: H. Erkan: Council Member Joyce Laudenschlager moved to approve and adopt Ordinance 2022-09 as presented. Council Member Philip Thurman seconded. The motion carried unanimously.

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING ORDINANCE 2021-31; THE ORIGINAL BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, FOR THE CITY OF BURNET, TEXAS, FUNDING ACCOUNTS IN BUDGET DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS; PROVIDING FOR SAVINGS AND SEVERABILITY: P. Langford: Council Member Philip Thurman moved to approve and adopt Ordinance 2022-14 as presented. Council Member Mary Jane Shanes seconded. The motion carried unanimously.

Discuss and consider action: SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING THE CODE OF ORDINANCES SECTION 110-148 (ENTITLED “ELECTRIC LINE EXTENSION POLICIES”) AND SECTION 110-149 (ENTITLED “RELOCATING FACILITIES AND LINE CLEARANCE”); PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE: H. Erkan: Council Member Danny Lester moved to approve and adopt Ordinance 2022-17 as presented. Council Member Philip Thurman seconded. The motion carried unanimously.

Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING SECTION 8.07 VACATION LEAVE, OF THE PERSONNEL POLICY MANUAL BY UPDATING AND CLARIFYING POLICY REQUIREMENTS: K. Sames: Council Member Danny Lester moved to approve Resolution No. R2022-20 as presented. Council Member Joyce Laudenschlager seconded. The motion carried unanimously.

Discuss and consider action: Direction to staff regarding a petition for annexation of real property located north of the city limits and west of us route 281, being more particularly described as a 69.275-acre tract of land out of the John Hamilton Survey, No. 1, Abstract no 405, the Thomas Alley Survey No. 410, Abstract No. 35, and the Jose Maria Musquez Survey No. 1, Abstract No. 581, Burnet County, Texas; and authorizing the initiation of proceedings to annex the real property: H. Erkan: Staff was directed by Mayor Crista Goble Bromley to provide City Council with an Impact Analysis and revised timeline for this issue per City Council Workshop discussions. No action was taken.

Discuss and consider action: Authorizing the City Manager to issue a purchase order for the acquisition of a 2022 John Deere 333G compact track loader and listed attachments through Sourcewell bid # 032119-JDC: M. Miller:

Council Member Danny Lester moved to approve the purchase of the 2022 John Deere 333G Compact Track Loader and listed attachments through Sourcewell as presented. Council Member Mary Jane Shanes seconded. The motion carried unanimously.

Discuss and consider action: Authorizing the City Manager to issue a purchase order for the acquisition of a Komatsu WA200-8 wheel loader through HGACBuy, contract #EM06-19: M. Miller: Council Member Cindia Talamantez moved to approve the purchase of the Komatsu WA200-8 wheel loader through HGACBuy as presented. Council Member Joyce Laudenschlager seconded. The motion carried unanimously.

Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS AUTHORIZING THE ACCEPTANCE OF A DONATION OF FOURTEEN BALLISTIC HELMETS AND TWO BALLISTIC SHIELDS FROM MARILIE WALKER: B. Lee: Council Member Joyce Laudenschlager moved to approve Resolution No. R2022-23 as presented. Council Member Philip Thurman seconded. The motion carried unanimously.

*City Manager David Vaughn requested Item 4.17 be moved to the end of the agenda as it would require a lengthy discussion. Mayor Bromley presented the remaining items on the agenda in the following order: Item 4.18, Item 4.16 Item 4.19, Item 4.20, Item 4.21, Item 4.17.*

Discuss and consider action: Authorizing the City Manager to execute a Release of Liability to the Commemorative Airforce (CAF) for the landing of an A-10 during the annual air show: A. Field: Council Member Mary Jane Shanes moved to authorize the City Manager to execute a Release of Liability to the Commemorative Airforce (CAF) for the landing of an A-10 during the annual air show as presented. Council Member Joyce Laudenschlager seconded. The motion carried unanimously.

Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS APPROVING THREE PUBLIC UTILITY EASEMENTS LOCATED AT 1504, 1402 AND 1304 BUCHANAN DRIVE AND AUTHORIZING THE MAYOR TO EXECUTE SAID INSTRUMENT ON BEHALF OF THE CITY: A. Burdell: Council Member Philip Thurman moved to approve Resolution No. R2022-24 as presented. Council Member Joyce Laudenschlager seconded. The motion carried unanimously.

Discuss and consider action: Approval and authorization for the City Manager to execute a contract with KSA Engineering for professional services for the development of Minimum Standards for Commercial Aeronautical Activity and Airport Rules and Regulations (Guiding Documents): A. Field: Council Member Mary Jane Shanes moved to approve and authorize the City Manager to execute a contract with KSA Engineering for professional services for the development of Minimum Standards for Commercial Aeronautical Activity and Airport Rules and Regulations (Guiding Documents) as presented. Council Member Cindia Talamantez seconded. The motion carried unanimously.

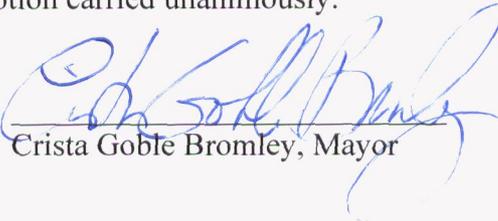
Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS AUTHORIZING THE CITY MANAGER TO SUBMIT THE CITY OF BURNET EMERGENCY PREPAREDNESS PLAN TO TEXAS COMMISSION ON ENVIRONMENTAL QUALITY FOR PLAN APPROVAL AND SUBSEQUENT IMPLEMENTATION: A. Burdell: Council Member Joyce Laudenschlager moved to approve Resolution No. R2022-25 as presented. Council Member Ricky Langley seconded. The motion carried unanimously.

Discuss and consider action: Acceptance of the 2021 Annual Traffic Stop Data Report: B. Lee: Council Member Mary Jane Shanes moved to accept and approve the 2021 Annual Traffic Stop Data Report as presented. Council Member Joyce Laudenschlager seconded. The motion carried unanimously.

Discuss and consider action: City Code violations at the property located at 209 W. Jackson Street and provide direction to staff on how to proceed with enforcement action: B. Lee: Police Chief Brian Lee presented to Council an overview of the current condition of the property located at 209 W. Jackson Street. The exterior building assessment raises safety and welfare concerns for the occupant that constitute dangerous structure violations. The occupant refuses to cooperate with Code Enforcement, Law Enforcement and the owner, Wayne Casselberry of the property for an interior safety inspection of the premises. The owner Wayne Casselberry addressed Council and confirmed that the occupant was the prior owner that he bought the property from. The purchase included granting a life estate property occupancy to the former owner. Mr. Casselberry confirmed that the occupant will not comply with needed repairs to the structure. Mayor Crista Goble Bromley made a motion directing Chief Lee to proceed with a dangerous structure case and seek the administrative warrant from the Burnet County Court to perform the interior inspection. Council Member Mary Jane Shanes seconded. The motion carried unanimously.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest: Council Member Philip Thurman requested an update report on Street projects.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Mary Jane Shanes at 8:03 p.m. Seconded by Council Member Joyce Laudenschlager. The motion carried unanimously.

  
Crista Goble Bromley, Mayor

**ATTEST:**

  
Kelly Dix, City Secretary

