

STATE OF TEXAS {}
COUNTY OF BURNET {}
CITY OF BURNET {}

On this the 12th day of April, 2022, the City Council of the City of Burnet convened in Regular Session, at 6:00 p.m. the City of Burnet Council Chambers located at 2402 S. Water Street (Hwy 281 South, Burnet Municipal Airport) Burnet, Tx. thereof with the following members present, to-wit:

Mayor Crista Goble Bromley
Council Members Ricky Langley, Philip Thurman, Joyce Laudenschlager, Mary Jane Shanes, Cindia Talamantez

Absent Danny Lester
City Manager David Vaughn
City Secretary Kelly Dix

Guests: Adrienne Feild, Habib Erkan, Brian Lee, Shawn Nelson, Luke Allan, Brian Gradison, Wade Langley, Dennis Langley, Mark Miller, Mark Ingram, Tony Nash, Patricia Langford, Andrew Scott, Leslie Kimbler, Jacob Thomas, Tamara Tinney, Devin Vyner, Kristen Key, Mr. Beardsley

Call to Order: Mayor Bromley called the meeting to order at 6:00 p.m.

INVOCATION: Led by Mayor Crista Goble Bromley

PLEDGES (US & TEXAS): Led by Council Member Philip Thurman

SPECIAL REPORTS/RECOGNITION:

Annual Audit Report: Jaynes, Reitmeier, Boyd & Therrell, P. C.: P. Langford:

Comprehensive Annual Financial Report:

Report on Internal Controls: Diana Ward of Jaynes, Reitmeier, Boyd & Therrell, PCP, reviewed the 2021 Comprehensive Annual Financial Report (CAFR) and audit review conducted by her firm. Ms. Ward reviewed the findings and report on internal controls. Ms. Ward stated the City operations showed no major findings and met compliance regulations. Mayor Bromley invited Patricia Langford, Director of Finance to the podium to be acknowledged for the City of Burnet Finance Department receiving a Certificate of Achievement and Excellence in Financial Reporting for the Combined Annual Financial Report.

Development Services Monthly Report: L. Kimbler: Leslie Kimber, Development Services, Planner 1, reviewed the department report to include number of residential and commercial permits issued for the month of March, 2022, the status of subdivisions under construction, and upcoming projects in the review stage of development.

Quarterly Electric Department Report: A. Scott: Andrew Scott, Electric Department Superintendent, provided all present with a department update report, to include the recent upgrades to the AMI Metering System with Elster and IPKeys, current status on the projected recloser deployment in June and that the Scada research is currently in progress. Mr. Scott also explained the process and expectations of the LCRA System study.

CONSENT AGENDA ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member, staff member or citizen requests removal of the item from the consent agenda for the purpose of discussion. For removal of an item, a request must be made to the Council when the Consent Agenda is opened for Council Action.)

Approval of the March 22nd, 2022 Regular City Council Meeting Minutes: Council Member Joyce Laudenschlager moved to approve the consent agenda as presented. Council Member Mary Jane Shanes seconded. The motion carried unanimously.

Per the request of the City Manager, Mayor Crista Goble Bromley moved the following action item to follow the consent items and allow for all interested parties to leave upon completion.

Discuss and consider action: Direction to Staff regarding a request for up to 85 Living Units Equivalent (LUE) of water service for a proposed half acre minimum lot size single family subdivision to be located north of the city limits and west of US Highway 281: H. Erkan: Council Member Mary Jane Shanes moved to direct the City Manger to continue to work with our Comprehensive Plan Consultants to analyze the costs and benefits of annexation or providing water service for this development and at a future meeting provide Council with sufficient

information to make an informed decision on this matter. Council Member Joyce Laudenschlager seconded. The motion carried unanimously.

PUBLIC HEARINGS/ACTION:

Public Hearing and Consideration of the following: Preliminary Plat Applications, Adoption and Amendments of the Zoning Ordinance, Future Land Use Plan and Zoning Classifications presented by Habib Erkan Jr., Assistant City Manager, Leslie Kimbler, City Planner, and Matt Imrie, Community Development Coordinator.

FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING ORDINANCE NO. 2021-01 AND THE OFFICIAL ZONING MAP OF THE CITY BY ASSIGNING THE PROPERTY LEGALLY DESCRIBED AS: 20.00 ACRES (INSIDE CITY LIMITS) OF LAND OUT OF THE TEXAS CENTRAL RAILWAY CO. SURVEY NO. 85, ABSTRACT NO. 1402 WITH HEAVY COMMERCIAL – DISTRICT “C-3” CLASSIFICATION: L. Kimbler: Leslie Kimbler, City Planner presented the item to Council to conduct the public hearing, discuss and take action on the first reading of Ordinance 2022-26.

Public Hearing: Mayor Bromley opened the public hearing at 6:24 p.m. and asked if anyone was interested in speaking, if so to approach the podium. Mr. David Beardsley, owner of the subject property approached and informed all present that the plan for the property was to build small office/warehouse type buildings that could be used for offices or storage for trades businesses like plumbers, electricians, and other contractors. There being no one else wishing to speak, Mayor Bromley closed the public hearing at 6:28

Consideration and action: Council Member Joyce Laudenschlager moved to approve the first reading of Ordinance No. 2022-26 as presented. Council Member Cindia Talamantez seconded. The motion carried unanimously.

FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF BURNET, TEXAS, AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 98 (ENTITLED “SUBDIVISIONS”) BY AMENDING APPENDIX “A” (ENTITLED “PERMIT FEES”) TO SET FEES FOR APPLICATION REVIEWS BY THE STAFF CITY ENGINEER: H. Erkan: Habib Erkan, Assistant City Manager presented the item to Council to conduct the public hearing, discuss and take action on the first reading of Ordinance 2022-28.

Public Hearing: Mayor Bromley opened the public hearing at 6:29 p.m. and asked if anyone was interested in speaking, if so to approach the podium. Wade Langley, Langley Homes, approached the bench requesting clarification of consulting fees verses in house engineering fees. Mr. Erkan provided that clarification. There being no one else wishing to speak, Mayor Bromley closed the public hearing at 6:31

Consideration and action: Council Member Ricky Langley moved to approve the first reading of Ordinance No. 2022-28 as presented. Council Member Philip Thurman seconded. The motion carried unanimously.

ACTION ITEMS:

Discuss and consider action: Authorize and approve the purchase of a vehicle for the Public Works (PW) Director: E. Belaj: Council Member Cindia Talamantez moved to approve the purchase of a vehicle for the Public Works Department as presented. Council Member Joyce Laudenschlager seconded. The motion carried unanimously.

Discuss and consider action: Authorize and approve the purchase of Engineering software and survey equipment and authorize the City Manager or his designee to complete the purchase paperwork: E. Belaj: Council Member Joyce Laudenschlager moved to approve the purchase of Engineering software and survey equipment as presented and authorizing the City Manager or his designee to complete the purchase paperwork as needed. Council Member Cindia Talamantez seconded. The motion carried unanimously.

Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, (“CITY”) RESPONDING TO THE APPLICATION OF ATMOS ENERGY CORPORATION – MIDTEX DIVISION, TO INCREASE RATES UNDER THE GAS RELIABILITY INFRASTRUCTURE PROGRAM; SUSPENDING THE EFFECTIVE DATE OF THIS RATE APPLICATION FOR FORTY-FIVE DAYS; AUTHORIZING THE CITY TO CONTINUE TO PARTICIPATE IN A COALITION OF CITIES KNOWN AS THE “ATMOS TEXAS MUNICIPALITIES;” DETERMINING THAT THE MEETING AT WHICH THE RESOLUTION WAS ADOPTED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING SUCH OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE: D. Vaughn: Council Member Mary Jane Shanes moved to approve Resolution R2022-31 as presented. Council Member Joyce Laudenschlager seconded. The motion carried unanimously.

Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TX, AUTHORIZING THE BURNET POLICE DEPARTMENT TO APPLY FOR AND ACCEPT A SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (OPERATION SLOW DOWN) GRANT: B. Lee: Council Member Cindia Talamantez moved to approve Resolution R2022-32 as presented. Council Member Mary Jane Shanes seconded. The motion carried unanimously.

Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TX, APPROVING AN AMENDMENT TO THE COMMERCIAL LEASE AGREEMENT BETWEEN THE CITY OF BURNET AND DANFORTH HOLDINGS, LTD., A TEXAS LIMITED PARTNERSHIP FOR THE PROPERTY KNOWN AS BURNET CITY HALL LOCATED AT 1001 BUCHANAN DRIVE, BURNET, TX: Council Member Philip Thurman moved to approve Resolution R2022-33 as presented. Council Member Ricky Langley seconded. The motion carried unanimously.

Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, PRELIMINARILY ACCEPTING PUBLIC STREET, WATER, WASTEWATER, AND ELECTRICAL IMPROVEMENTS CONSTRUCTED WITHIN THE WESTFALL VILLAGES PHASE TWO SUBDIVISION; AND APPROVING A LETTER OF CREDIT TO ASSURE THE MAINTENANCE OF THE INFRASTRUCTURE IMPROVEMENTS.: L. Kimbler: Council Member Mary Jane Shanes moved to approve Resolution R2022-34 as presented. Council Member Cindia Talamantez seconded. Mayor Bromley stated Council Member Ricky Langley had filed a Conflict of Interest Affidavit with the City Secretary and was recusing himself from this item. The motion carried unanimously.

Discuss and consider action: Accept resignation of Judge Jane Marie Hurst, Associate Judge for Burnet Municipal Court: T. Tinney: Council Member Joyce Laudenschlager moved to accept the resignation of Judge Jane Marie Hurst, Associate Judge for Burnet Municipal Court as presented. Council Member Mary Jane Shanes seconded. The motion carried unanimously.

Discuss and consider action: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, ASSIGNING A MUNICIPAL COURT ASSOCIATE JUDGE TO SERVE IN THE ABSENCE OF THE PRESIDING JUDGE: T. Tinney: Council Member Cindia Talamantez moved to approve Resolution R2022-35 as presented. Council Member Joyce Laudenschlager seconded. The motion carried unanimously.

Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS APPROVING A PUBLIC UTILITY EASEMENT FROM H. E BUTTS GROCERY COMPANY AND AUTHORIZING THE MAYOR TO EXECUTE SAID INSTRUMENT ON BEHALF OF THE CITY: H. Erkan: Council Member Mary Jane Shanes moved to approve Resolution R2022-36 as presented. Council Member Cindia Talamantez seconded. The motion carried unanimously.

Discuss and consider action: FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING THE CODE OF ORDINANCES CHAPTER 21 (ENTITLED "SIGN REGULATIONS AND STANDARDS") SECTION 21-1 (ENTITLED "DEFINITIONS") BY ADDING A DEFINITION FOR "CITY PROPERTY" AND SECTION 21-12 (ENTITLED PROHIBITED SIGNS") BY PROHIBITING UNAUTHORIZED SIGNS TO BE PLACED ON CITY PROPERTY AND AUTHORIZING THE REMOVAL OF CERTAIN PROHIBITED SIGNS: H. Erkan: Council Member Philip Thurman moved to approve the first reading of Ordinance 2022-27 as presented. Council Member Ricky Langley seconded. The motion carried unanimously.

Discuss and consider action: Direction to Staff regarding delegation of authority to the City Manager to accept easements on behalf of the City: H. Erkan: No action taken.

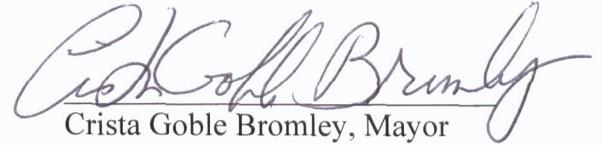
Discuss and consider action: A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS DELEGATING AUTHORITY TO THE CITY MANAGER TO EXECUTE AND TERMINATE AIRPORT AIRCRAFT STORAGE LEASES: A. Field: Council Member Mary Jane Shanes moved to approve Resolution R2022-37 as presented. Council Member Joyce Laudenschlager seconded. The motion carried unanimously.

Discuss and consider action: Appointment of City Council Member(s) to the Review Committee for RFP 2022-002 for a Fixed Based Operator for the Burnet Municipal Airport: A. Field: Mayor Crista Goble Bromley called for volunteers to serve on the RFP 2022-002 Fixed Base Operator review committee. Council Members Shanes, Thurman and Langley volunteered. Council Member Mary Jane Shanes made a motion to appoint Council

Members Philip Thurman, Mary Jane Shanes, and Ricky Langley to serve on the RFP2022-002 Fixed Base Operator review committee. Council Member Joyce Laudenschlager seconded. The motion carried unanimously. Discuss and consider action: Award Request for Proposal (RFP) 2022-004 Woodlands Street Rehab bid and authorize the City Manager to execute the contract: E. Belaj; Council Member Mary Jane Shanes moved to award the bid for RFP2022-004 Woodlands Street Rehab to Bennett Paving. Council Member Joyce Laudenschlager seconded. The motion carried unanimously.

REQUESTS FROM COUNCIL FOR FUTURE REPORTS: In accordance with Resolution R2020-28 councilmembers may request the City Manager to prepare and present future report on matters of public interest: None.

ADJOURN: There being no further business a motion to adjourn was made by Council Member Mary Jane Shanes at 7:21 p.m. Seconded by Council Member Joyce Laudenschlager. The motion carried unanimously.


Crista Goble Bromley, Mayor

ATTEST:


Kelly Dix, City Secretary

