



NOTICE OF MEETING OF THE BURNET POLICE DEPARTMENT CITIZENS ADVISORY BOARD

Notice is hereby given that a **Meeting of the Burnet Police Department Citizens Advisory Board** will be held on the **28th day of July 2022** at **6:00 p.m.** in the Burnet Police Department Training Room, 2000 South Water Street (Hwy 281 South), Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

1. CALL TO ORDER:

2. CONSENT:

2.1) Approval of the June 30, 2022, Burnet Police Department Citizens Advisory Board regular meeting minutes.

3. DISCUSS AND REVIEW:

3.1) K-9 Operations: Sgt. Jeremy Stewart

3.2) Topic Suggestions

4. ADJOURN: The next meeting of the Burnet Police Department Citizens Advisory Board will be held on August 25, 2022.

Dated this 22nd day of July, 2022

Kelly Dix

Kelly Dix, City Secretary

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on July 22, 2022, at or before 3 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said

Meeting.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The Police Department Training Room is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The Burnet Police Department Citizens Advisory Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



BURNET POLICE DEPARTMENT CITIZENS ADVISORY BOARD

Board Meeting Minutes

A meeting of the Burnet Police Department Citizens Advisory Board was held on the **30th day of June 2022** at **6:00 p.m.** in the Burnet Police Department Training Room, 2000 South Water Street (Hwy 281 South), Burnet, at which time the following subjects were discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

CALL TO ORDER: The meeting was called to order at 6:04 p.m. by Police Chief Brian Lee. Chief Lee welcomed all present.

Board Members Present: Mike O'Hagen, Martha Underwood, Dana Delgado, Glenn Labhart, Cindia Talamantez, Bill Drake, Jeff Kneller

Board Members Absent: Greg Jenkins, Earl Dunagan

Police Chief: Brian Lee

City Secretary: Kelly Dix

Guests: None

CONSENT:

Approval of the April 28, 2022, Burnet Police Department Citizens advisory Board regular meeting minutes: Board Member Dana Delgado moved to approve the consent agenda as presented. Board Member Martha Underwood seconded; the motion carried unanimously.

ACTION:

Board Member Non-Compliance: Chief Lee informed all present Section V of the City of Burnet Policy and Procedures for Boards and Commissions states: Three (3) consecutive absences from regular meetings, or absence from more than twenty-five (25%) of the meetings in any six month period, will result in automatic forfeiture of the position held. Appointed Board Members Earl Dunagan and Greg Jenkins have not been present for any of the meetings since the initial startup of the Burnet Police Department Citizens Advisory Board. Board Member Jeff Kneller moved to accept the automatic forfeiture of Greg Jenkins and Earl Dunagan's positions as presented. Bill Drake seconded. The motion carried unanimously. Chief Lee stated that advertising for the positions would begin.

DISCUSS AND REVIEW:

Investigations Division – Policy and Procedure for active shooter situations: Chief Lee provided a report to all present on policies, procedures, training, and equipment for the Burnet Police Department as it pertains to an active shooter situation. Chief Lee discussed on going

collaborations and established unification plans with the safety resource officers, the school district, area law enforcement agencies and other large businesses in the area. Training of school staff and large commercial business staff is a targeted area as well. Equipment needs include shields, breaching tools and under door cameras.

ADJOURN: There being no further business the meeting was adjourned at 7:23p.m. The next meeting will be Thursday, July 28, 2022 at 6:00 p.m. in the training room at the Burnet Police Department located at 2000 S. Water Street.

Kelly Dix, City Secretary



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