



**Minutes of a Meeting of the Airport Advisory Board
December 14, 2023
Burnet Municipal Kate Craddock Field, Terminal Building, Burnet, Texas**

1. CALL TO ORDER:

The meeting was called to order at 2:09pm by Jodi Perry.

ATTENDEES:

Members Present: Jodi Perry, Robert Vossman, Chuck Deiterich

Others Present: Adrienne Feild; Cody Faught; Ed Holley

2. CONSENT AGENDA ITEMS:

2.1 Approval of the October 12, 2023 Airport Advisory Board Meeting Minutes

Motion was made by: Chuck Deiterich

Second by: Robert Vossman

Favor: All Opposed: None

3. ACTION ITEM: None

4. REPORTS:

4.1 FBO Report: Crosby Flying Services LLC

Mr. Faught with Crosby Flying Services shared with the Board that operations were going well. Additionally, he shared that fuels sales were up, and also noted that October 2023 was a bad month in terms of sales due to weather events. He shared that air traffic has picked up at BMQ, and on some days they are seeing 20-30 planes per day. Mr. Faught also shared that Crosby's maintenance facility is doing well and staying busy, and that Crosby's rent planes are booked all day, every day. More updates included: Crosby's Christmas Party, Cody invited the airport board to come join in on the fun; and also that the FBO is starting the plan for the Solar Eclipse in April 2024.



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4.2 CAF Report: Ed Holley

Mr. Holley gave the Board an update on the status of the CAF aircraft. He shared that the Squadron in the process of hanging the C-47 right engine. Some other updates provided were that the L17 was flying; and the SNJ was also flying. He also shared that the PT is getting close. Some updates on recent events that are scheduled with the squadron are the Pictures with Santa and the Texas Zephyr; the Zephyr might be going on a Royal Canadian Airforce Tour; and the Squadron is also planning an event in conjunction with the FBO for the Solar Eclipse. . He also shared that March 16th is the Annual Bluebonnet Airshow. During discussions the Board did ask if the CAF could publish/print more flyers and post them around town and at the FBO, they mentioned to not utilize just digital media.

4.3 Airport Operations: Adrienne Feild

Mrs. Feild presented updates on current projects including Box Hangar, Airport Layout Plan, Statewide Pavement Project, Airport Inspection Findings(2023), CAF Lease, and CareFlite LOI.

4.4 Airport Financial Report: Adrienne Feild

The FYTD September 2023 Financial report was provided to the Board. There was general discussion on fuel sales.

4.5 Airport Standards and Operating Policy for Burnet Municipal Airport/Kate Craddock Field Update: Adrienne Feild

Mrs. Feild gave let the Board know that the City had just received the comments back from the Aviation Attorney and that staff is in the process of reviewing them.

5. REQUESTS FROM AIRPORT ADVISORY BOARD FOR FUTURE REPORTS: None.

6. ADJOURN:

Time: 3:20 p.m.

Motion was made by: Jodi Perry

Second by: Chuck Deiterich