



NOTICE OF MEETING OF THE BURNET POLICE DEPARTMENT CITIZENS ADVISORY BOARD

Notice is hereby given that a **Meeting of the Burnet Police Department Citizens Advisory Board** will be held on the **30th day of November, 2023** at **6:00 p.m.** in the Burnet Police Department Training Room, 2000 South Water Street (Hwy 281 South), Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

1. CALL TO ORDER:

2. CONSENT:

2.1) Approval of the October 28th, 2023, Burnet Police Department Citizens Advisory Board regular meeting minutes.

3. DISCUSS AND REVIEW:

3.1) Discuss and review: Social Media applications to include; Facebook, Instagram, X, and the Police Department webpage

3.2) Discuss and review: Summer SRO Deployment

3.3) Discuss and review: Springtime neighborhood meetings

3.4) Discuss and review: Mental health/resiliency in first responders

4. ADJOURN: The next meeting of the Burnet Police Department Citizens Advisory Board will be held on January 25th, 2024.

Dated this 27th day of November, 2023

Kelly Dix

Kelly Dix, City Secretary

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on September 22, 2023 at or before 6 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The Police Department Training Room is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The Burnet Police Department Citizens Advisory Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



BURNET POLICE DEPARTMENT CITIZENS ADVISORY BOARD

Board Meeting Minutes

A meeting of the Burnet Police Department Citizens Advisory Board was held on the **28th day of September, 2023** at **6:00 p.m.** in the Burnet Community Center, 401 E. Jackson Street, Burnet, at which time the following subjects were discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Police Chief Brian Lee. Chief Lee welcomed all present.

Board Members Present: Mike O'Hagen, Martha Underwood, , Bill Drake, Jeff Kneller, Buddy Coker, Glenn Labhart

Board Members Absent: Cindia Talamantez, Lance Gunn,

Police Chief: Brian Lee

CONSENT:

Approval of the June 29th, 2023, Burnet Police Department Citizens advisory Board regular meeting minutes: Board Member Glenn Labhart moved to approve the consent agenda as presented. Board Member Martha Underwood seconded; the motion carried unanimously.

ACTION:

DISUSS AND REVIEW:

Discuss and review: New Command Structure: Chief Lee reviewed the changes in staffing with the department's new Captain, Lieutenant and Investigator. No action taken.

Discuss and review: Introduction of Capt. Stewart and Lt. Bertelson: Chief Lee: Chief Lee introduced Capt. Jeremy Stewart to all present. Lt. Bertelson was not able to attend the meeting. No action taken.

Discuss and review: National Night Out update: Capt. Stewart : Cpt. Stewart informed all present that National Night Out events were scheduled to be held at the Delaware Springs Pavilion, Highland Oaks, and Shady Grove Elementary. Police Officers were scheduled to be at each event as well of several folks from the Sheriff's Department and Fire Department. No action taken.

Discuss and review: TASER information: Lt. Bertelson: This item will be moved to a future agenda.

Discuss and review: K-9 update: Capt. Stewart: Capt. Stewart updated all present on the acquisition of our new K-9 Officer, Ferro. He is a german short hair pointer that is currently in training with his handler, Officer Kohler. Ferro will be a single purpose narcotic dog. No action taken.

Discuss and review: Recruiting and retention: Chief Lee: Chief Lee updated all present on current recruiting and retention issues the department is facing as well as the process the city uses of hiring officer from the Central Texas College Police Academy.

Discuss and review: School Resource Officer (SRO) update: Lt. Bertelson: All present discussed

the legislative changes and the effects expected for the department's SRO program. Additional training will be required for all officers serving as Safety Resource Officers that causes a financial burden for the department. Pros and cons were discussed pertaining to guardian programs as well as retention and recruitment issues of SRO positions. No action taken.

Discuss and review: Update on department staffing: Chief Lee: Chief Lee updated all present on positions that are open, have been filled and future graduates from the academy. PD Staff will be doing an updated department picture. Chief Lee also advised all that the Breast Cancer/Domestic Violence Awareness vehicle has been unveiled and that the department was taking part in the Komen Breast Cancer Walk in Austin on October 29th. Chief Lee also invited the advisory board to help with the annual Burnet Police Department Thanksgiving Community Lunch to be held on November 22nd in the PD conference room. The Department cooks and provides Thanksgiving dinner to folks in the community and officers deliver meals to homebound.

ADJOURN: There being no further business the meeting was adjourned at 7:34 p.m. The next meeting will be Thursday, November 29th, 2023 at 6:00 p.m. in the training room at the Burnet Police Department located at 2000 S. Water Street.

Kelly Dix, City Secretary