



NOTICE OF MEETING OF THE BURNET HISTORIC BOARD

Notice is hereby given that a **Meeting of the Burnet Historic Board** will be held on the **7th day of December, 2023** at **2:00** p.m. in the City of Burnet Municipal Offices, Main Conference Room, 1001 Buchanan, Suite 4, Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

1. CALL TO ORDER:

2. ROLL CALL:

3. CONSENT AGENDA:

3.1) Approval of the October 24, 2023 Special Meeting minutes.

4. ACTION:

4.1) Discuss and consider action: Code Enforcement action for the property located at 108 E. League Street, Burnet, TX.

4.2) Discuss and consider action: Code Enforcement action for the property located 236 S. Main Street, Burnet, TX.

5. ADJOURN:

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the governing body of the above named City, BURNET, is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the City Hall of said City, BURNET, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on October 20th, 2023, at or before 3 o'clock p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this 4th day of December, 2023

Kelly Dix, City Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The City Hall Conference Room is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's office (512.756.6093) at least two working days prior to the meeting. Requests for information may be faxed to the City Secretary at 512.756.8560.

RIGHT TO ENTER INTO EXECUTIVE SESSION:

The Burnet Historic and Preservation Board of Directors for the City of Burnet reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



MEETING MINUTES OF THE BURNET HISTORIC BOARD

Notice is hereby given that a **Special Meeting of the Burnet Historic Board** was held on the **24th day of October, 2023** at **3:00** p.m. in the Burnet City Hall. Conference Room, 1001 Buchanan, Suite 4, Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

CALL TO ORDER:

The meeting was called to order by Renee Riddell, Board Chair at 3:00 P.M.

ROLL CALL:

Present: Renee Riddell, Kelly Dix, Carly Kehoe Pearson, Habib Erkan, Crista Bromley, Jessica Haile

GUESTS: Bobby Doyal, Cassandra Doyal, Cody Henson

CONSENT AGENDA:

Approval of the December 8, 2022 Special Meeting minutes. Board Member Habib Erkan, Jr. moved to approve the consent agenda as presented. Board Member Crista Bromley seconded; the motion carried unanimously.

ACTION ITEMS:

Certificate of Appropriateness for 304 South Main Street: Chase Watson: Bobby and Cassandra Doyal addressed all present of their request to provide covered parking behind their building located at 304 South Main Street. Historic Preservation Officer Carly Kehoe explained the preservation requirements and building code of the City of Burnet Code of Ordinances. Board Member Habib Erkan moved to approve the requested modification of the carport cover to a maximum height of ten feet. Board Member Renee Riddell seconded. The motion carried unanimously.

Discuss and consider action: Sign determination for 205 S. Pierce Street: Cody Henson: Cody Henson presented photos and dimensions of the sign purchased for installation on his new facility at 205 South Main Street. Carly Pearson reviewed the required permit process and historic preservation guidelines for signage on the square. Discussion ensued. Board Member Habib Erkan moved to approve Mr. Henson working with the Historic Preservation Officer for framing solution to comply with historic preservation guidelines for properties in the historic district. Board Member Crista Bromley seconded. The motion carried unanimously.

Discuss and consider action: Review conditions, maintenance and regulatory enforcement of structures in the Historic District. Historic Preservation Officer provided information on various historic district areas that may be in need of repair and the process that will be executed for notification of the property owners. No action was taken.

REQUESTS FROM BOARD FOR FUTURE REPORTS: None.

ADJOURN:

There being no further business, Board Chair Renee Riddell adjourned the meeting at 2:57 p.m.

Burnet Historic and Preservation Board

ATTEST:

Renee Riddell, Chairman

Kelly Dix, Secretary/Treasurer